



Dear Louvre Resident,

We are very happy to welcome you to your new home at The Louvre. We look forward to having you as part of our community.

We have put together some useful information to make your move in seamless and stress free.

Our Residential Community Manager, Innes will contact you to schedule the move in inspection where you will receive your suite FOB and a copy of your signed lease.

Pre-Move In

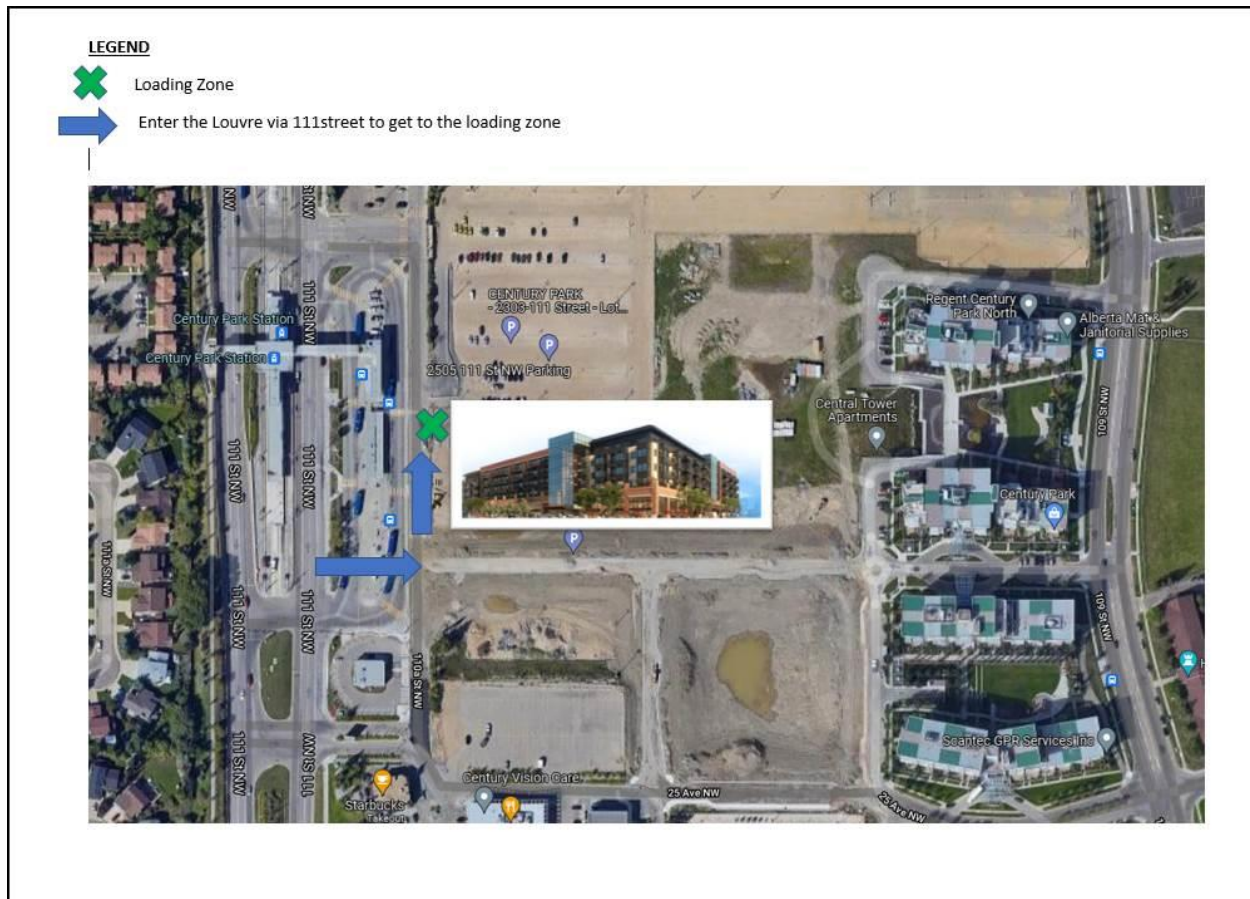
Prior to your move in inspection, we kindly ask that you submit these items or have the following items prepared. Any payments required can be made by debit or credit at the office at the time of your inspection.

- Lease agreement has been signed and submitted in person or via DocuSign
- Copy of Renter's insurance - please send to louvre@procura.ca
- Void cheque or Bank Pre-Authorized Payment form - please send to louvre@procura.ca
- Parking fee, storage and pet fee (if applicable)

Property Management

Should you have any questions or concerns, our office hours are 8:00 am - 5:00 pm, or you can contact Residential Community Manager, Innes via email at louvre@procura.ca and **587-689-5490**

On your move in day, please have your moving truck enter the Louvre property via **111street** (West) and proceed to the loading zone. Please see map below:



There will be an area designated in P1 located on the same level as the loading zone where your movers can unload and place your furniture and boxes in a staging area. There may be a short waiting period for the elevator to become available.

There will be temporary garbage bins in place, which are located in P1. It is highlighted in purple on the attached diagram. Please note the garbage chutes will not be available until phase two of construction is completed.

Please contact our Residential Community Manager, Innes at louvre@procura.ca and 587 689 5490 should you have any questions prior to your move in day. We are happy to assist you on your exciting move to the Louvre!

Thank you,

Louvre Property Management Team